

Aldershot 
FARMERS
MARKET

Sponsored by Aldershot Lions Club



2010

Vendors Rules & Regulations

Published: March 2010

The market shall be known as the Aldershot Farmers' Market administered by the Aldershot Lions Club of Burlington Ontario. www.aldershotlions.com
inquiries@aldershotlions.com

1. PLACE

The Aldershot Farmers' Market will be held outdoors on the vacant corner property of 35 Plains Road East (Cooke Plaza), located at the corner of Plains Road East and Cooke Boulevard Road, Burlington, Ontario.

2. TIME

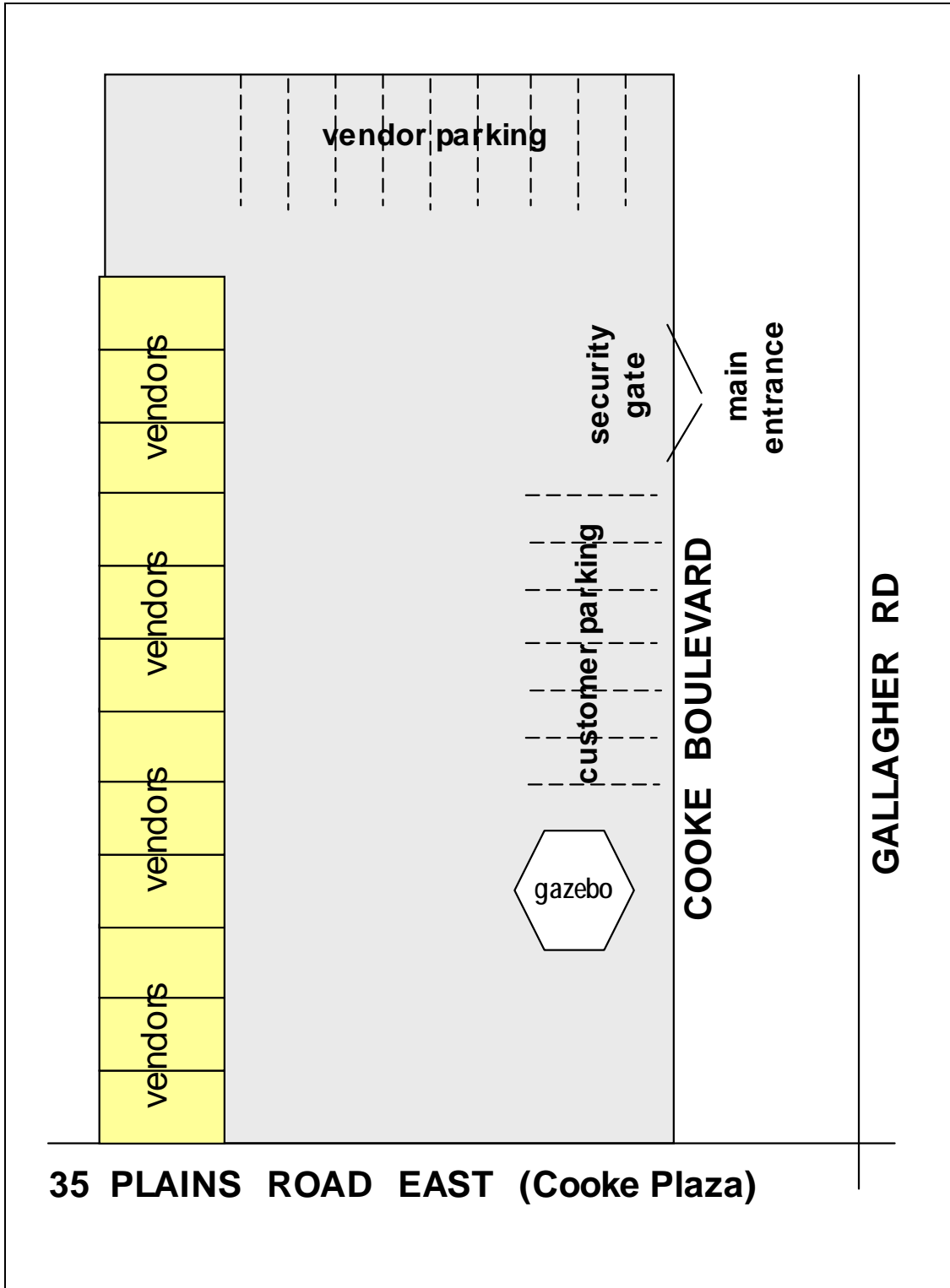
Market days are Thursdays and Sundays running May to November inclusive, rain or sunshine. The market opens at 8:00am. All vendors are expected to be set-up and open by 8:00am.

3. STALL ALLOCATION

Vendor stalls shall be allocated by the Market Manager or his designate as follows:

- a) Returning vendors from the previous season will have priority over new vendor applications or requests.
- b) All efforts will be made to give returning vendors the same stall(s), which they occupied at the end of the previous season.
- c) Returning vendors who wish to change to a new location, or to add an unreserved stall shall have first choice of remaining stalls.
- d) New vendors will be assigned stalls on first come first served basis as assigned by the Market Manager.
- e) Vendors who miss 2 (two) consecutive weeks may have their stall(s) reassigned.
- f) Maximum number of stalls per vendor is two.

3. STALL ALLOCATION (con't)



4. GENERAL INFORMATION

- a) Market vendors must sell agriculturally based or related products, horticultural based or related products, or home produced arts and crafts.
- b) The ratio of agricultural and horticultural product vendors to arts and crafts vendors must be at least 4 to 1.
- c) Application for a stall or stalls shall be made on-line at www.aldershotlions.com (follow Aldershot Farmers Market's link) at least one week prior to market attendance. All applications will be reviewed by the Aldershot Lions Club Market Committee. Vendors will be contacted via email or phone regarding application approvals. Vendors without prior approval from the Aldershot Lions Club Market Committee will not be permitted at the Market. The Market Manager will keep a list of approved vendors and any vendor application disagreements will be dealt with through the Aldershot Lions Club Market Committee.
- d) The daily stall fee(s) will be collected during the hours of operation. The Market Manager will receive and receipt the fee.
- e) A stall is composed of an area of approximately 10 feet wide by 40 feet deep. All vendor vehicles are to be parked with the stall(s) parameter. Any vendor vehicles not able to park within the stall(s) parameter must be parked at the North end of the Market area.

Note: The Market Manager has full authority to direct parking of all vendor and customer vehicles within the Market area.

5. VENDOR REQUIREMENTS

A vendor must be aware of the following Rules and Regulations of the Aldershot Farmers' Market and agree to comply with them.

- a) Vendors shall be responsible for providing, setting up, and removing their own display tables and equipment. Vendors are expected to be set-up and ready by 8:00am.
- b) Vendors agree to keep their stall(s) and saleable products as attractive as possible.
- c) Vendors shall keep their stall(s) free from refuse at all times during market hours.
- d) Vendors must clean up after the market closes and take all refuse with them.
- e) General garbage containers are for the use of customers only, vendors must supply their own.
- f) Only one vendor is allowed per stall. A vendor may rent more than one stall.
- g) Subletting or transferring of stall(s) is not permitted.
- h) Vendors agree to charge a reasonable price for their product and not to practice distress pricing.
- i) Vendors are not allowed to sell flea market type items or "ready to consume" refreshments unless approved by the Market Chair.
- j) Vendors must be neat, clean and will provide friendly courteous service. No objectionable means of soliciting will be tolerated.
- k) Vendors shall comply with the health requirements for food vendors at farmers markets set by the Halton Regional Health Department.
- l) Vendors will be permitted to give samples of food if said produce is handled in a sanitary method.
- m) Orders are only allowed on product, or related products, normally sold at the market. Direct sales of non-related products are not permitted.

6. MARKET MANAGER

The Market Manager is an appointed member of, and is responsible to, the Aldershot Lions Club Market Committee.

- a) The Market Manager will apply the rules and regulations of the market, and his decisions will be final – including requests for vendors to leave the Market for the remainder of the Market day.
- b) The Market Manager will collect daily fees, assign stalls and in general supervise the market.
- c) The Market Manager can decide on a daily basis as to the admissibility of any item.
- d) The Market Manager can assign a designate, (with approval of the Aldershot Lions Club Market Committee) to carry out his duties.
- e) The Market Manager will have the rules and regulations available, at all times.
- f) The Market Manager has the authority to request aid of the police at any given time deemed necessary.
- g) General questions and issues will be handled by the Market Manager. However, the Market Manager at anytime can refer further questions, concerns or disputes to the Aldershot Lions Club Market Committee who, after review, will respond accordingly to the vendor.

7. SALEABLE ITEMS

The table below shows examples of some items, which may be offered for sale.

Fruits	Crafts	Shrubs & Trees
Vegetables	Meats	Bedding Plants
Fish	Maple Syrup Products	House & Potted Plants
Eggs	Honey	Cut & Dried Flowers
Cheese	Baked Goods	Roots/Bulbs & Seeds
Mushrooms	Preserves	Fresh Herbs & Spices

- a) Anyone wishing to sell anything not listed above must request permission from the Market Manager who may refer the vendor to the Aldershot Lions Club Market Committee who, after review, will respond accordingly to the vendor.
- b) All products must be of high quality and be pleasing to the eye and taste.
- c) All home baking, jams and canning must be labeled, indicating the product, vendor, and vendor address and have proper Halton Health Department Approval. Note: Halton Health Department representatives will make random visits and inspections to the Market. Any Health violations are the responsibility of the vendor and must be satisfied before the vendor is permitted back to the Market.

8. FEE STRUCTURE

The Aldershot Lions Club Market Committee shall set the daily stall fees annually. The daily stall fees for the current 2010 year are as follows:

- a) First stall \$20.00
- b) Additional stalls (max of 2) \$10.00 each

NOTE: The daily fee must be paid to the Market Manager before the end of each market day.

9. CHAIR ADDRESSES

For any questions arising, additional information or clarifications, please contact either of the following:

Market Manager

Bill Speck
305-20 Speers Road
Oakville, Ontario

905-844-1854
Mobile: 416-460-7824
Pumpkins1@sympatico.ca

Aldershot Lions Representative

Jim Clarke
c/o Ardent Automotive
864 Drury Lane
Burlington, Ontario
L7R 2E4

Phone: (905) 681-9338
ardent@interlynx.net

Aldershot Lions Club

Aldershot Lions Club is a service club proudly supporting the Burlington /Aldershot community. For over 50 years we have been members of the world's largest service organization Lions Club International. With nearly 1.35 million men and women in nearly 200 countries and geographical areas around the world, we are making a difference in local communities. The goal of the Aldershot Lions Club is to interact with the community, raise funds and identify and support local needs. In fact over 80% of the funds we raise go directly to achieving this goal; the remaining funds support national and international causes. In many cases it is not our funds that are needed, but our involvement – helping families through difficult times, volunteering at local events, sitting on community boards and councils – in other words “We Serve”.

Aldershot Lions Club

1235 Fairview Street
Suite 387
Burlington, Ontario
L7S 2K9
www.aldershotlions.com
inquiries@aldershotlions.com



Aldershot Farmers Market

Vendor Information Form



FAX TO: 905-681-0579

Name: _____

Address: _____

Home Phone # _____

Cell Phone# _____

Email: _____

• Dates planning to attend Market: May June July Aug Sept. Oct.

• Days planning to attend Market: Thursday Sunday (Market opens at 8:00am)

• **All VALUE added products being sold at the Market must meet Halton Health Department guidelines.**

Are you selling VALUE added products? YES NO

If YES, are you approved by the Halton Health Department to sell your product? YES NO

• **Items offered for sale:**

• **Products Grown \ Produced \ Manufactured by you:**

• **I have read and understand the requirements for participating as a vendor at the Aldershot Farmers Market.**

Signed

Date